

Tuesday, August 12, 2025 Regular Board Meeting

Tuesday, August 12, 2025 6:00 PM

HILLDALE ADMINISTRATION OFFICE  
313 E PEAK BLVD  
MUSKOGEE, OK 74403

## AGENDA

1. Call to order/Roll call. Statement of Compliance with the Open Meeting Law. (With the exception of Item 1, the Board of Education reserves the right to take up any agenda item in any order, regardless of how items are listed.)
2. Moment of Silence/Flag Salute/Invocation
3. Comments from the Public (Under this agenda item the Board of Education will hear comments from the public on specific items on this agenda only. Neither the Board nor the Administration will answer any questions under this item. A complete list of rules and how to sign up to comment under this agenda item are available in the Superintendent's office).
4. Consent Agenda: The Board will vote to accept, reject, or modify these items in one motion, if a member wishes, the item may be considered on an individual basis:
  - A. Minutes of the regular board meeting of July 15, 2025.
  - B. Approval of Encumbrances for 2025-2026: General Fund 11 Encumbrance #s 184, 189, 244, 250-251; and Fund 11 Change Orders; Child Nutrition Fund 22 Encumbrance #10; and Fund 22 Change Order. Approval of Activity Fund #60 Reports and Transactions for July 31, 2025.
  - C. Treasurer's report for July 2025.
  - D. Discussion, consideration and possible vote to approve or not approve the Certificate of Authority for the Child Nutrition Program for 2025-2026.
  - E. Discussion, consideration and possible vote to approve or not approve the Loan Agreement for Food Service Deficits for the 2025-2026 school year.
  - F. Discussion, consideration and possible vote to approve or not approve the Renewal Application Agreement & Policy Statement for the National School Lunch Program for 2025-2026.
  - G. Discussion, consideration and possible vote to approve or not approve Dr. Deborah Tennison as Federal Program Coordinator for 2025-2026.
  - H. Discussion, consideration and possible vote to approve or not approve Dr. Deborah Tennison as the District Assessment Coordinator for 2025-2026.
  - I. Discussion, consideration, and possible vote to approve or not approve Chandra Battles as Special Education Director for the 2025-2026 school year.

J. Discussion, consideration and possible vote to approve or not approve Erik Puckett as the authorized representative of the Hilldale School District and as such empowered to execute agreements on behalf of the district, including with the State Department of Education, the US Department of Education, and other agencies which may be a prerequisite to operation of the district for the 2025-2026 school year.

K. Discussion, consideration and possible vote to approve or not approve Jay Jenkins, Treasurer of Hilldale Public Schools, as an authorized person for all the current fiscal year reports, disbursements, and cash receipts filed with the Oklahoma State Department of Education for the purpose and objectives set forth in the terms and conditions of the federal awards 2025-2026.

L. Discussion, consideration and possible vote to approve or not approve the transfer of the remaining balance of \$7,713.53 in High School Activity Account #966; Class of 2025, into High School Activity Account #941.

M. Discussion, consideration and possible vote to approve or not approve the transfer of funds from Activity Account #904, Latchkey, in the amount of \$150,000.00 to General Funds.

N. Discussion, consideration and possible vote to approve or not approve district fundraisers for the 2025-2026 school year.

O. Discussion, consideration and possible vote to approve or not approve updates for student handbooks on cell phone policy and graduation/course requirements.

P. Discussion, consideration and possible vote to approve or not approve an Agreement with Eastern Oklahoma Library System to set up online library cards for Hilldale Students.

Q. Discussion, consideration and possible vote to approve or not approve to set up a new Activity Fund Account, Sub-Account #989; Connors State College Concurrent Enrollment fund.

## 5. Superintendent's Report and Services

A. Discussion, consideration and possible vote to approve or not approve putting out for bid, turf, dugouts and fencing for baseball and softball fields.

B. Administrators' reports. Discussion only. No action required by the Board of Education.

C. Hilldale Association of Classroom Teachers report. Discussion only. No action required by the Board of Education.

D. Discussion, consideration, and possible vote to approve or not approve the days to hours calendar for the 2025-2026 school year for students.

E. Discussion, consideration and possible vote to approve or not approve a board member to serve as the OSSBA Delegate for Hilldale Schools for 2025-2026.

F. Discussion only. Reading Sufficiency Act promotions, retentions and good cause exemptions for the Hilldale Reading Plans by site.

## 6. Executive Session

A. The Board will discuss and vote to convene or not to convene in Executive Session to discuss the following (The Board can discuss all of these items in one executive session or separate executive sessions): employment of staff (25 O.S. Sec 307 (B)(1)(7).

B. Acknowledgement of return to open session.

C. Board statement of minutes from the Executive Session

7. Superintendent's Services (Part Two)

**A. CERTIFIED PERSONNEL**

**Resignation**

1. Ashton Cook - Middle School PE/Coach; Eff. 07/29/25

**New Hire**

1. Ashton Cook - Softball Lay Coach for 2025-2026 school year

**Certified Adjunct Teachers**

1. Kayla Morton - MS English, Speech/Drama/Debate, Physical Education Health/Safety

2. Danielle Ward - Computer Science

3. Andrea Triggs - Family and Consumer Science

4. Hunter Harrison - Physical Education Health/Safety

5. Stevie Moore - Physical Education Health/Safety

**B. SUPPORT PERSONNEL**

**New Hires**

1. Jamison West - Elementary Custodian; Eff. 07/28/25

2. Bryant Scrapper - Soccer Lay Coach; 2025-2026 school year

3. Steve Wasson - Full Time Sub for 2025-2026 school year

4. James Burney - MS Custodian/Bus Driver; Eff. 08/08/25

5. Micah Wood Evans - Elementary Secretary; Eff. 08/11/25

**Resignations**

1. Lyndsey Eklund - Elementary Secretary; Eff. 07/31/25

2. Amber Baker - Middle School Para; Eff. 06/30/25

**Non-Certified Adjunct Teachers**

1. Steve Wasson - Computer Science

2. Wyatt Wolfe - Physical Education Health/Safety

8. New Business

Discussion, consideration and possible vote to approve or not approve any items that could not have been reasonably foreseen at the time the agenda was posted.

9. The Board will vote to adjourn.

Posted this 8<sup>th</sup> day of August, 2025, at 10:00 o'clock A M, at the entrance to the Administration Office, 313 E Peak Blvd, Muskogee, OK.

